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SOUTHAMPTON CITY COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 4 JUNE 2014

Present:

The Mayor, Councillor Mrs Blatchford (In the Chair - minute 3 onwards)
The Sheriff, Councillor Norris
Councillors Baillie, Barnes-Andrews, Bogle, Burke, Chaloner, Chamberlain, Claisse, Coombs, Daut, Denness, Fitzhenry, Galton, Hammond, Hannides, B Harris, L Harris, Hecks, Inglis, Jeffery, Kaur, Keogh (Minute 7 onwards), Letts, Lewzey, Lloyd, McEwing, Mintoff, Morrell (Minute 7 onwards), Moulton, Noon, O'Neill, Dr Paffey, Painton, Parnell, Payne, Pope (Minute 7 onwards), Rayment, Shields, Smith, Spicer, Stevens, Thomas (Minute 7 onwards), Thorpe, Tucker, Vassiliou, Whitbread and White (In the Chair - minutes 1 - 2)

1. CITY OF SOUTHAMPTON AWARDS

COUNCILLOR WHITE IN THE CHAIR

RESOLVED upon the motion of the Mayor (Councillor White) and seconded by the Sheriff (Councillor Mrs Blatchford), that the City of Southampton Award be presented to Mr Michael Steel.

2. ELECTION OF MAYOR FOR THE ENSUING YEAR

RESOLVED upon the motion of Councillor Rayment, and seconded by Councillor Fitzhenry, that Councillor Mrs Blatchford be elected to the Office of 792nd Mayor of Southampton and Chair of the Council for the ensuing year.

The Mayor (Councillor Mrs Blatchford) then made and subscribed to the Declaration of Acceptance of Office.

THE MAYOR (COUNCILLOR MRS BLATCHFORD) IN THE CHAIR

3. MAYOR'S CHARITIES

The Mayor announced that she would be supporting the Southampton Samaritans and The Rainbow Project.

4. ELECTION OF SHERIFF FOR THE ENSUING YEAR

RESOLVED upon the motion of Councillor Moulton, and seconded by Councillor Barnes-Andrews, that Councillor Norris be appointed the 577th Sheriff of the City of Southampton and Vice-Chair of the Council for the ensuing year.

The Sheriff (Councillor Norris) then made and subscribed to the Declaration of Acceptance of Office.

5. VOTE OF THANKS TO RETIRING MAYOR

RESOLVED upon the motion of Councillor Baillie, and seconded by Councillor Letts, that the Council places on record its appreciation for the distinguished manner in which Councillor White had discharged the duties of the Mayor of the City during the period of his term of office.

6. SOUTHAMPTON BUSINESS SUCCESS AWARD

RESOLVED that the Southampton Business Success Award be presented to DP World, Southampton.

**AT THE RECONVENED MEETING OF THE SOUTHAMPTON CITY COUNCIL HELD
IN THE COUNCIL CHAMBER, CIVIC CENTRE ON 4th JUNE, 2014**

7. MINUTES

RESOLVED that the minutes of the Council Meeting held on the 19th March, 2014 be approved and signed as a correct record.

8. ANNOUNCEMENTS FROM THE MAYOR

1. Meetings Protocol

The Mayor indicated that for the meetings to run efficiently and effectively, she would ask Members to keep in mind through the year the basic courtesies we need to adhere to for this to happen: – timeliness both in arriving at the meeting and when speaking: speaking to the point, and listening carefully to the arguments. She also requested Members to remember the courtesies they would like from members when speaking and extending those to others.

2. Mobile electronic devices

For the benefit of new Members and as a reminder to others, the Mayor reminded Members that wi-fi was available in the Council Chamber. The use of mobile electronic devices could therefore be used in the Chamber and in Committee Meetings.

The Mayor urged Members to use their good sense and behave with courtesy, particularly in not tweeting messages which could otherwise be in breach of Council rules or the law. For example, tweeting material discussed in confidential session would be a serious breach of the Council's Code of Conduct.

9. ELECTION OF THE LEADER

The nomination of Councillor Letts was moved and seconded.

UPON BEING PUT TO THE VOTE IT WAS:

RESOLVED that Councillor Letts be elected as Leader of the Council for the ensuing year.

Following his election as Leader, Councillor Letts informed the Council of his Cabinet and their Portfolio responsibilities.

Deputy Leader and Resources and Leisure – Councillor Barnes-Andrews

Health and Adult Social Care – Councillor Shields

Children’s Safeguarding - Councillor Chaloner

Communities – Councillor Kaur

Education and Change- Councillor Jeffery

Environment and Transport – Councillor Rayment

Housing and Sustainability – Councillor Payne

The Leader then circulated details of the contents of each of the Portfolios and announced that these would be incorporated into the scheme of Executive Delegation in the Constitution (copy appended to signed minutes).

10. ANNUAL REVIEW OF THE CONSTITUTION

The report of the Head of Legal and Democratic Services was submitted detailing the annual review of the Council’s Constitution (copy of report circulated with agenda and appended to signed minutes).

The Leader in moving the report recommendations, referred to the proposed changes to the timings for the Executive business at Council meetings and to the pilot process for Cabinet meetings. He confirmed that the pilot process for Cabinet would continue until August and that for the July Council meeting the timing of the Executive Business item would be reduced to 1 hour. The new arrangements would then be discussed and a decision made in time for the September Council meeting. Should the proposals prove unacceptable, the Leader also confirmed that the timings for the Executive business item at Council meetings would revert back to the timings set out in the Constitution.

Amendment moved by Councillor Letts and seconded by Councillor Barnes-Andrews:

“Paragraph 16 of the report to show amended delegations for the Head of Legal and Democratic Services and the Head of Regulatory Services.

Add to delegation 2.2.67 for the Head of Legal and Democratic Services the following:

“Additionally, to investigate, institute and authorise legal proceedings and prosecutions in respect of any statutory conspiracy offences and common law offences to include conspiracy and conspiracy to defraud; and authorisations to officers contained within this scheme shall include powers to investigate any

statutory conspiracy offences and common law offences such as conspiracy and conspiracy to defraud.

In respect of all statutory and common law offences referred to within this scheme, where deemed appropriate and reasonable to institute, or authorise legal proceedings and prosecutions where the cause of action arises or the place of offence is outside of Southampton City Council boundaries where such action deliver a benefit to the residents of the City of Southampton”

Amended Delegation to read:

“To institute or authorise legal proceedings and to prosecute and defend any proceedings, including counterclaiming for damages or other relief brought by or against the Council, and including the prosecution of offenders for contravention of the bye-laws as may be in force from time to time or take any other action necessary to protect the legal position of the City Council.

Additionally, to investigate, institute and authorise legal proceedings and prosecutions in respect of any statutory conspiracy offences and common law offences to include conspiracy and conspiracy to defraud; and authorisations to officers contained within this scheme shall include powers to investigate any statutory conspiracy offences and common law offences such as conspiracy and conspiracy to defraud.

In respect of all statutory and common law offences referred to within this scheme, where deemed appropriate and reasonable to institute, or authorise legal proceedings and prosecutions where the cause of action arises or the place of offence is outside of Southampton City Council boundaries where such action deliver a benefit to the residents of the City of Southampton”.

Add to delegation 3.9.122 for the Head of Regulatory Services the following:

“In addition to the statutory offences referred to in this scheme, to investigate, institute and authorise legal proceedings and where authorised by the Head of Legal and Democratic Services, to prosecute in respect of any statutory conspiracy offences and common law offences to include conspiracy and conspiracy to defraud; and authorisations to officers contained within this scheme shall include powers to investigate any statutory conspiracy offences and common law offences such as conspiracy and conspiracy to defraud.

In respect of all statutory and common law offences referred to within this scheme, where authorised by the Head of Legal and Democratic Services, and where deemed appropriate and reasonable to institute, or authorise legal proceedings and to prosecute where the cause of action arises or the place of offence is outside of Southampton City Council boundaries where such action deliver a benefit to the residents of the City of Southampton.”

Amended delegation to read:

“To authorise and institute any legal proceedings, the issue of simple

cautions and, where authorised by the Head of Legal & Democratic Services, to prosecute or defend any such proceedings, in relation to any powers listed or implied under the delegations to the Head of Regulatory Services, Environmental Health Practitioners, the Chief Inspector of Weights & Measures, Trading Standards Officers and Fair Trading Officers.

In addition to the statutory offences referred to in this scheme, to investigate, institute and authorise legal proceedings and where authorised by the Head of Legal and Democratic Services, to prosecute in respect of any statutory conspiracy offences and common law offences to include conspiracy and conspiracy to defraud; and authorisations to officers contained within this scheme shall include powers to investigate any statutory conspiracy offences and common law offences such as conspiracy and conspiracy to defraud.

In respect of all statutory and common law offences referred to within this scheme, where authorised by the Head of Legal and Democratic Services, and where deemed appropriate and reasonable to institute, or authorise legal proceedings and to prosecute where the cause of action arises or the place of offence is outside of Southampton City Council boundaries where such action deliver a benefit to the residents of the City of Southampton.”

Further amendment moved by Councillor Letts and seconded by Councillor Barnes-Andrews:

Amend paragraph 16 ii (a) of the report:

Delete the word “Major” from line one

Delete the words “together with” in line two and replace with “or”

Amended sentence to read:

“Any planning application will be considered by the Panel if there are five or more objections or a ward councillor request”.

UPON BEING PUT TO THE VOTE THE AMENDMENTS WERE DECLARED CARRIED

UPON BEING PUT TO THE VOTE THE MOTION AS AMENDED WAS DECLARED CARRIED

RESOLVED

- (i) That the changes to the Constitution as set out in the report together with the above amendments be approved;
- (ii) That the Head of Legal and Democratic Services be authorised to finalise the arrangements as approved by Full Council and make any further consequential or minor changes arising from the decision of Full Council;
- (iii) That the City Council’s Constitution, as amended, including the Officer Scheme of Delegation for the municipal year 2014/15 be approved.

11. APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES AND OTHER BODIES

RESOLVED that subject to certain decisions that may from time to time be made by the Council, the following Committees, Sub-Committees and other bodies be appointed with the allocation of seats to political groups shown therein and they be delegated authority to act within their Terms of Reference:

(a) APPOINTMENT OF MEMBERS

Political Group	Seats on Council	%
Labour	28	58.33
Conservative	18	37.5
Councillors Against Cuts	2	4.16

Committees	Labour	Conservative	Councillors Against Cuts	Number of Seats to Groups
Overview and Scrutiny Management(10)	Cllr Coombs Cllr Denness Cllr Dr Paffey Cllr Stevens Cllr Thorpe (5)	Cllr Baillie Cllr Fitzhenry Cllr Hannides Cllr Moulton (4)	Councillor Morrell (1)	10
Planning and Rights of Way (East) (5)	Cllr Denness Cllr Lewzey Cllr Tucker (3)	Cllr Claisse Cllr L Harris (2)	(0)	5
Planning and Rights of Way (West) (5)	Cllr Lewzey Cllr Lloyd Cllr Mintoff (3)	Cllr Fitzhenry Cllr Hecks (2)	(0)	5
Employment and Appeals Panel (7)	Cllr Chamberlain Cllr McEwing Cllr Noon Cllr Whitbread (4)	Cllr B Harris Cllr Vassiliou Cllr White (3)	(0)	7
Chief Officer Employment Panel (6)	Cllr Barnes-Andrews Cllr Burke Cllr Letts Cllr Rayment (4)	Cllr Moulton Cllr Smith (2)	(0)	6
Licensing Committee (10)	Cllr Lewzey Cllr Lloyd Cllr Pope Cllr Spicer Cllr Tucker Cllr Whitbread (6)	Cllr Galton Cllr Painton Cllr Parnell Cllr Vassiliou (4)	(0)	10
Governance Committee (9)	Cllr Burke Cllr	Cllr Daunt Cllr Inglis	(0)	7

includes 2 Independent Members	Chamberlain Cllr Jeffery Cllr Noon (4)	Cllr O'Neill (3)		
Sub-Committees	Labour	Conservative	Councillors Against Cuts	Number of Seats to Groups
Health Overview and Scrutiny Panel (7)	Cllr Bogle Cllr Mintoff Cllr Spicer Cllr Stevens (4)	Cllr Claisse Cllr Parnell Cllr White (3)	(0)	7
Scrutiny Panel (7) Membership to be determined once scrutiny inquiries agreed.	(4)	(3)	(0)	7
Licensing General Sub-Committee (5) (Membership must come from membership of Licensing Committee)	Cllr Lloyd Cllr Tucker Cllr Whitbread (3)	Cllr Galton Cllr Parnell (2)	(0)	5
Standards Sub-Committee (4) Including 1 Independent Member (Membership from Governance Committee)	Cllr Burke Cllr Jeffery (2)	Cllr Inglis (1)	(0)	3
Standards Appeal Sub-Committee (4) Including 1 Independent Member (Membership from Governance Committee)	Cllr Chamberlain Cllr Noon (2)	Cllr O'Neill (1)	(0)	3
TOTAL	44	30	1	75

2. Appointment to Committees / Sub-Committees and other Bodies NOT subject to political proportionality and therefore not included in the above calculations				
Committee/Sub-Committee	Labour	Conservative	Councillors Against Cuts	Number of Seats to Groups
Licensing and Gambling Sub-Committee (3) (Any 3 Members drawn from the Licensing Committee membership on rotation basis)				3

Other bodies	Labour	Conservative	Councillors Against Cuts	Number of Seats to Groups
Hampshire Fire and Rescue Authority (3)	Cllr Mintoff Cllr Spicer (2)	Cllr Smith (1)	(0)	3
South East Employers (3 + 3 Deputies)	Cllr Pope Cllr Jeffery (Deputy) (1) + (1) Deputy	Cllr Parnell (1) + (1) Deputy	(1) + (1) Deputy	3 + 3
Local Democracy Network for Councillors (2)	(0)	Cllr Parnell (1)	(1)	2
Partnership for Urban South Hampshire – Overview and Scrutiny Committee (1)	(0)	Cllr Smith (1)	(0)	1
Hampshire Police and Crime Panel (1) <i>(Overall proportionality is calculated across the County. This may require a change in appointment)</i>	Cllr Kaur (1)	(0)	(0)	1

(b) APPOINTMENT OF CHAIRS

RESOLVED that the following Chairs be elected for the 2014/2015 municipal year and the Vice-Chairs be elected at their first meetings of the municipal year: -

Overview and Scrutiny Management Committee	Councillor Moulton
Planning and Rights of Way (East)	Councillor Lewzey
Planning and Rights of Way (West)	Councillor Lewzey
Employment and Appeals Panel	Councillor McEwing
Chief Officer Employment Panel	Councillor Letts
Licensing Committee	Councillor Tucker
Governance Committee	Councillor Burke
Health Overview and Scrutiny Panel	Councillor Stevens
Licensing General Sub-Committee	Councillor Tucker
Standards Sub-Committee	Councillor Burke
Standards Appeal Sub-Committee	Councillor Noon

12. CALENDAR OF MEETINGS

The Council approved the following dates for meetings of the Council in the 2014/15 municipal year:

16th July 2014

17th September 2014

19th November 2014

11th February 2015 (Budget) - Date change from 18th

18th March 2015

20th May 2015 Date subject to change, awaiting confirmation of election dates

13. DEPUTATIONS, PETITIONS AND PUBLIC QUESTIONS

It was noted that no requests to present deputations, petitions or public questions had been received.

14. EXECUTIVE BUSINESS

The report of the Leader of the Council was submitted setting out the details of the business undertaken by the Executive.

The Leader and the Cabinet made statements and responded to Questions.

The following question was then submitted in accordance with Council Procedure Rule 11.1.

1. Council House Heating Systems

Question from Councillor Baillie to Councillor Letts

During the recent election, you promised many residents that you would replace their heating systems. What is the new way of funding the work that you have found, and why didn't these new proposals come back to Full Council?

Answer:

There is a scheme proposed for Thornhill which will be submitted to Council in the autumn. This scheme had originally included ECO funding but two weeks after agreeing this funding, the Government had changed the rules on funding and the scheme was now in abeyance. The Government was presently consulting on funding but it was likely that some elements of the scheme would attract more funding and other elements less. Therefore, it was difficult to identify funding as the criteria was unknown and it might be changed.

It is the intention to report back to Council in either September or November. It may be possible that there will be a funding gap. If there is a gap in funding we will attempt to fund from Council resources. The intention is to generate electricity as part of the scheme.

15. MOTIONS

It was noted that no motions had been received.

16. QUESTIONS FROM MEMBERS TO THE CHAIRS OF COMMITTEES OR THE MAYOR

It was noted that no questions to the Chairs of Committees or the Mayor had been received.

17. EDUCATION CAPITAL PROGRAMME 2014/15

The report of the Cabinet Member for Education and Change was submitted seeking approval for proposals to add £3,071,000 of non-ring-fenced capital grant to the Education Capital Programme (copy of report circulated with agenda and appended to signed minutes).

RESOLVED

- (i) That, in accordance with Financial Procedure Rules, a sum of £1,834,000 be added to the Education Capital Programme, to the Capital Maintenance programme, as detailed in Appendices 1 and 2, of the report, funded from non-ring-fenced Department for Education Capital Maintenance grant;
- (ii) That delegated authority be granted to the Chief Financial Officer to add, in accordance with Financial Procedure Rules, a sum of up to £296,000 to the Newlands Primary Rebuild Project, within the Education Capital Programme, funded from non-ring-fenced Department for Education Capital Maintenance grant;
- (iii) That in accordance with Financial Procedure Rules, a sum of £500,000 be added to the Education Capital Programme, to the School Expansions: Phase 3 programme as detailed in Appendix 1 of the report, funded from non-ring-fenced Department for Education Basic Need capital grant;

- (iv) That, in accordance with Financial Procedure Rules, a sum of £441,000 be added to the Education Capital Programme, to the Universal Infant Free School Meals programme as detailed in Appendices 3 and 4 of the report, funded from non-ring-fenced Department for Education Universal Infant Free School Meals capital grant;
- (v) That, in accordance with Financial Procedure Rules, capital variations totalling £662,000 be added to the Education Capital Programme, funded from the budgets shown in Appendix 1 of the report;
- (vi) That in accordance with Financial Procedure Rules, capital expenditure of £6,700,000, phased £3,185,000 in 2014/15 and £3,515,000 in 2015/16, within the Education Capital Programme to carry out works as detailed in Appendix 1 of the report be approved. This includes approval for expenditure on Primary Review Phase 2, as detailed in the July 2013 report to Council;
- (vii) That it be noted that assumptions had been made about the likely level of Basic Need Grant to be awarded in 2015/16. If the final award is less than anticipated any shortfall in funding would need to be met from borrowing for which provision would need to be made in the revenue budget forecast.

18. DESKTOP REFRESH PROGRAMME

The report of the Cabinet Member for Resources was submitted seeking approval from Council to add funding to the Capital programme (Copy of report circulated with the agenda and appended to signed minutes).

RESOLVED

- (i) That, in accordance with Financial Procedure Rules, a sum of £1,194,000 be added to the Resources Portfolio Capital programme phased over the 4 year period 2014/15 to 2017/18 to enable the ongoing implementation of the desktop refresh programme, to be funded from the IT Development Reserve;
- (ii) That delegated authority be granted to the Chief Financial Officer after consultation with the Head of IT to add to the programme on a rolling basis within the funding available; and
- (iii) That delegated authority be granted to the Chief Financial Officer after consultation with the Head of IT to allocate and approve IT related resources to deliver the desktop refresh programme to maximise the efficient use of resources, maintain flexibility and ensure it is fit for purpose.

19. OVERVIEW AND SCRUTINY ANNUAL REPORT 2013/2014

RESOLVED that the report of the Chair of the Overview and Scrutiny Management Committee detailing the Overview and Scrutiny Management Committee Annual Report 2013/14 in accordance with the Council's Constitution be noted (copy of report circulated with agenda and appended to signed minutes).

20. CITY COUNCIL AND EUROPEAN ELECTIONS 2014

RESOLVED that the report of the Returning Officer detailing the results of the City Council elections on 22nd May 2014 be noted (copy of the report circulated with agenda and appended to signed minutes).

THE EXECUTIVE

The Executive shall comprise:

Leader	Councillor Simon Letts
Health and Adult Social Care	Councillor Dave Shields
Children's Safeguarding	Councillor Mark Chaloner
Communities	Councillor Satvir Kaur
Education and Change	Councillor Daniel Jeffery
Environment and Transport	Councillor Jacqui Rayment
Housing and Sustainability	Councillor Warwick Payne
Resources and Leisure	Councillor Stephen Barnes-Andrews

CABINET

The Cabinet will be responsible for the following functions:

- ◆ Leading the community planning process and the search for best value, with input and advice from overview and scrutiny committees and any other persons as appropriate;
- ◆ Leading the preparation of the local authority's Policy Framework and Budget;
- ◆ Leading the preparation of the authority's financial strategy;
- ◆ Setting a clear and realistic direction, reflected in the Council Plan (CP) and financial strategy; setting out clear corporate priorities and ensuring they are reflected in the budget and other planning and decision-making processes; ensuring that decisions of the Executive reflect corporate priorities and plans, including decisions about the allocation of resources; communicating decisions on corporate priorities to the local community;
- ◆ The promotion and pursuit of principles espoused by the Council in respect of equalities and a sustainable environment, in its role as an employer, service provider and the exercise of community leadership;
- ◆ Achieving efficiencies through taking in-year decisions on resources and priorities, together with other stakeholders and partners in the local community, delivering and implementing the budget and policies decided by the Full Council;
- ◆ Being the focus for forming partnerships with other local public, private, voluntary and community sector organisations to address local needs;
- ◆ Determining proposals for and variations to the Policy Framework and Budget that are to be proposed to Full Council;
- ◆ Considering reports of Overview and Scrutiny Management Committee, and its Panels (sub-committees) and formulating responses to those;
- ◆ Making any decision in respect of an Executive Function which has been delegated where the delegate has decided not to exercise his/her delegation;
- ◆ In the absence of any Cabinet Member (including the Leader) or where any Cabinet Member (including the Leader) is not available or able to make a decision, Cabinet may, subject to the Leader's agreement, discharge that Executive Function in respect of that decision;
- ◆ Subject to the budget, determining the grants to be paid by the Council;
- ◆ The appointment of any individual:
 - (a) to any office other than an office in which s/he is employed by the authority;
 - (b) to any other body other than (i) the authority (ii) a joint committee of two or more authorities; or
 - (c) to any committee or sub-committee of such a body.and the revoking of any such appointment, to the extent that appointments are usually but not exclusively to outside bodies in connection with functions which are the responsibility of the Executive;

The appointment of any panel, body or other grouping of elected Members, officers or other persons, together or in combination, whether or not jointly with any other authority or organisation other than a committee, a sub-committee of the Council or a joint committee of two or more authorities, as defined in Section 101 of the Local Government Act 1972.

Delegation of Functions

The Chief Executive, Directors and Heads of Service.¹

¹ Reference should also be made to the Officers' Scheme of Delegation (available from the Democratic Services Manager) for any additional, supplementary or limits to the delegations set out in this Constitution. In the absence of any reference in the Officers' Scheme of Delegation, any function delegated by virtue of this part of the Constitution is delegated in full, although the delegator and delegatee may exercise that function in totality.

LEADER

The Leader shall be responsible for:

- ◆ Appointing a Cabinet of not fewer than three and not more than ten councillors (including the Leader);
- ◆ Determining a scheme of delegation for Executive Functions.

The Leader shall also be responsible for the following functions:

- ◆ The style, strategy, policy and co-ordination (across the board) and the direction and utilisation of resources;
- ◆ The promotion of positive partnerships and consultations with citizens, other statutory agencies, business and voluntary organisations in Southampton in the context of achieving the Vision for the City as expressed by the Council and its partners;
- ◆ The Council's pursuit of efficiencies and Value for Money in its use of resources for the provision of services to citizens of the City and its business community by pursuing a holistic approach through the effective integration of programmes and plans including the Sustainable Community Strategy and Southampton Connect and the Council's customer focus through programmes of continuing improvement;
- ◆ Setting a clear and realistic direction, reflected in the Council Plan (CP) and financial strategy; setting out clear corporate priorities and ensuring they are reflected in the budget and other planning and decision-making processes; ensuring that decisions of the Executive reflect corporate priorities and plans, including decisions about the allocation of resources; communicating decisions on corporate priorities to the local community;
- ◆ Leading on matters that are the responsibility of the Cabinet, including representing the Council with regard to its Member contacts with the Government and any regional, national or international organisations;
- ◆ Promoting and pursuing the principles of equalities in all aspects of the Council's role as an employer, service provider and in the exercise of community leadership;
- ◆ The application of national and sub-regional policies locally and any consequent forward planning necessary;
- ◆ Leading on responses to cross cutting national policies and initiatives (save where the Leader directs a cabinet Member to take the lead);
- ◆ Providing strategic political leadership and vision for the Council as a whole;
- ◆ Representing the view of the Council on matters of corporate and strategic policy to the Government and other bodies;
- ◆ The monitoring of the performance of Cabinet Members;
- ◆ Maintaining relationships with Group Leaders, chairs of committees, panels and regulatory bodies;
- ◆ Providing a link between the Executive and non-Executive Members of the Council;
- ◆ The management, operation and agenda for the Cabinet;
- ◆ Leading on the formulation and delivery of Corporate Policy and Performance;
- ◆ Leading on corporate legal and democratic issues, including (in so far as they are Executive functions) Land Charges and Licensing;
- ◆ Leading on all aspects of economic development including (but not limited to) the Solent Local Enterprise Partnership and City Deal;
- ◆ Leading on regeneration (other than estate regeneration) including chairing any related bodies, considering and determining bids;
- ◆ Leading on marketing and communications and promoting the work of the Council;

- ◆ Leading and promoting major "flagship" projects of strategic significance, including major City developments, to Southampton;
- ◆ Leading on the development of European and/or international initiatives and/or bids;
- ◆ Leading on urban design issues and regional spatial planning;
- ◆ In consultation with the Cabinet Member for Resources, the forward planning of the Council's Revenue and Capital Budget;
- ◆ Leading on the Council's roles and linkages with Southampton Connect;
- ◆ Planning Policy and (in so far as it is an Executive function) Development control particularly the City Centre Action Plan and contributing to Partnership for Urban South Hampshire (PUSH);
- ◆ Leading on the strategic overview of employment and workforce issues, including all aspects of human resources
- ◆ Taking an overview on the development and implementation of devolved funding programmes including where appropriate on behalf of Southampton Connect save where such programmes fall within another Portfolio;
- ◆ Leading on business marketing, supporting businesses and City Centre Management;
- ◆ Ensuring that there is effective liaison and joint working between Cabinet Members to ensure the objectives of the Council are met and that Business and Service Plans link with commitments agreed by the Cabinet;
- ◆ Strategic responsibility for financial matters in relation to the Portfolio;
- ◆ Reporting to the Full Council and its decision making and scrutiny functions where appropriate;
- ◆ Seeking comments on Policy development and issuing statements and bulletins as appropriate;
- ◆ All other Executive functions not otherwise delegated.

Delegation of Functions

The Chief Executive, Directors and Heads of Service.

CABINET MEMBER FOR HEALTH AND ADULT SOCIAL CARE

The Cabinet Member shall be responsible for the following functions:

- ◆ Save as reserved to Cabinet, all Executive health and adult social care functions;
- ◆ The development, implementation, monitoring and review of the health and adult social care policies and strategies;
- ◆ The promotion of positive partnerships with service users, carers, local agencies, businesses and voluntary organisations in the context of delivering effective adult social care services;
- ◆ Setting a clear and realistic direction, reflected in the Council Plan (CP) and financial strategy; setting out clear corporate priorities and ensuring they are reflected in the budget and other planning and decision-making processes; ensuring that decisions of the Executive reflect corporate priorities and plans, including decisions about the allocation of resources; communicating decisions on corporate priorities to the local community;
- ◆ The promotion and pursuit of principles espoused by the Council in respect of social cohesion, and a sustainable environment, in its role as an employer, service provider and the exercise of community leadership;
- ◆ The application of national policies locally and any consequent forward planning necessary;
- ◆ Leading on the implementation and delivery of the Health and Social Care Act 2012, and any secondary legislation and guidance;
- ◆ Leading for the Council on the strategy for adult social care services for vulnerable adults (ie people with needs by reason of their: Age, Mental Health, Learning Disability, Physical and Sensory Disability, Substance Misuse or other special care needs e.g. people with HIV/AIDS) and in ensuring the Council's commitments with regard to the provision of statutory social services for these groups are met and they are safeguarded;
- ◆ Working with the Cabinet Members for Children's Services and Change and Communities (and other Cabinet Members and partners as appropriate) on jointly leading on the Council's effective participation in the range of joint planning, consultation and funding arrangements for the provision of health and social care services for adults with the NHS, service users and carers, voluntary and private sector service providers;
- ◆ Work closely with the Cabinet Members for Communities, Housing and Children's Services on the development, delivery and improvement of housing, health and social care services to vulnerable adults, children and young people;
- ◆ Leading for the Council on the management of programmes and services for providing support to disadvantaged people and groups in the City;
- ◆ Leading on public health;
- ◆ Leading on the Health and Wellbeing Board and strategy;
- ◆ The promotion of positive partnerships with service users, carers, local agencies, businesses and voluntary organisations in the context of delivering effective public health services;
- ◆ Matters relating to the Portfolio involving Member contacts with the local NHS bodies, GPs, the Government and any regional or national organisations;
- ◆ Leading for the Council on the strategy for health services and working with other Cabinet Members to ensure that the Council's commitments with regard to the provision of statutory social services for the most vulnerable groups are met and they are safeguarded;
- ◆ Working with the Cabinet Member Children's Services (and other Cabinet Members

and partners as appropriate) on jointly leading on the Council's effective participation in the range of joint planning, consultation and funding arrangements for the provision of health and social care services for adults with the NHS, service users and carers, voluntary and private sector service providers;

- ◆ Work closely with the Cabinet Members for Housing and Sustainability and Children's Services on the development, delivery and improvement of housing, health and social care services to vulnerable adults, children and young people;
- ◆ Strategic responsibility for financial matters in relation to the Portfolio;
- ◆ Liaison and joint working with other Cabinet Members to ensure the objectives of the Council are met and that Business and Service Plans link with commitments agreed by the Cabinet;
- ◆ Reporting to the Full Council and its decision making and scrutiny functions where appropriate;
- ◆ Seeking comments on Policy development through Cabinet and Scrutiny and issuing statements and bulletins related to matters within the Portfolio.

Delegation of Functions

The Chief Executive, Directors and Heads of Service.

CABINET MEMBER FOR EDUCATION AND CHANGE

Children's Services

The Cabinet Member shall be responsible for the following functions:

- ◆ Save as reserved to the Cabinet, all Executive functions in respect of children's services and learning taking full account of the statutory guidance for the Lead Member for Children's Services;
- ◆ The development, implementation, monitoring and review of the Council's policies and strategies relating to children's services and any other related matters;
- ◆ The promotion of positive partnerships with private and voluntary organisations in the context of developing Southampton's children's services;
- ◆ Setting a clear and realistic direction, reflected in the Council Plan (CP) and financial strategy; setting out clear corporate priorities and ensuring they are reflected in the budget and other planning and decision-making processes; ensuring that decisions of the Executive reflect corporate priorities and plans, including decisions about the allocation of resources; communicating decisions on corporate priorities to the local community;
- ◆ Matters relating to the Portfolio involving Member contacts with the Government and any regional or national organisations;
- ◆ The promotion and pursuit of principles espoused by the Council in respect of social cohesion, and a sustainable environment, in its role as an employer, service provider and the exercise of community leadership;
- ◆ The leadership of and political accountability for the effectiveness, availability and value for money of all the local authority's children's services;
- ◆ Working with the Cabinet Members for Communities and Children's Safeguarding on the engagement and encouragement of local communities in order to improve children's services and to ensure that services, both within the City and across partner organisations, improve outcomes for all and are organised around family, children and young people's needs;
- ◆ Leading on all functions in respect of services to young people with the exception of Youth Offending and the Youth Justice Plan;
- ◆ Working with the Cabinet Member for Communities in respect of the delivery of Youth Offending priorities and the Youth Justice Plan
- ◆ Leading on schools, education asset management, early years education, admissions and attendance standards and improvement, education welfare service, schools organisation, extended schools and all ancillary education activities;
- ◆ The application of national policies locally and any consequent forward planning necessary;
- ◆ Leading on the Children's and Young People's Trust and the joint commissioning of services related to the activities of the Portfolio and/or Trust;
- ◆ Leading on the Children's and Young Peoples priorities;
- ◆ Raising school standards;
- ◆ Leading on School Admissions and Exclusions Policies;
- ◆ Leading on Education Capital and Schools Repairs and Maintenance Programmes;
- ◆ Leading on e-Communications in Schools, platforms for electronic learning and integrated IS/ITS systems across children's services;
- ◆ Leading on Special Educational Needs and Equalities in Education;
- ◆ Leading on Student Finance;

- ◆ Leading on the 14-19 Strategy;
- ◆ Oversight of the commissioning of all learning and skills for 14-19 year olds in the City in line with statutory obligations;
- ◆ Leading on budget allocation to schools within the rules for Local Management of Schools Liaison and joint working with other Cabinet Members to ensure the objectives of the Council are met and that Business and Service Plans link with commitments agreed by the Cabinet;
- ◆ Leading on life-long learning;
- ◆ Working with the Cabinet Members for Health and Adult Services and Communities (and other Cabinet Members and partners as appropriate) on jointly leading on the Council's effective participation in the range of joint planning, consultation and funding arrangements for the provision of health and social care services for adults with the NHS, service users and carers, voluntary and private sector service providers;
- ◆ Leading on the Council's effective participation in the range of joint planning, consultation and funding arrangements for the provision of all services for children with the NHS, Service Users and Carers, Voluntary and Private Sector service providers through the Children and Young People's Trust;
- ◆ Working with the Cabinet Member for Health and Adult Services on the Health and Wellbeing Board;
- ◆ Leading on the development and delivery of Sure Start children's centres programmes in the City and the promotions of mainstreaming Sure Start principles within relevant Council services;
- ◆ Leading on the range of services available to young people;
- ◆ Leading on apprenticeships;

Change

- ◆ Save as reserved to Cabinet, all Executive functions in relation to the Change Programme;
- ◆ Leading the Council's change Programme
- ◆ Chairing the Change Programme Board;
- ◆ Setting a clear and realistic direction, reflected in the Council Plan (CP) and financial strategy; setting out clear corporate priorities and ensuring they are reflected in the budget and other planning and decision-making processes; ensuring that decisions of the Executive reflect corporate priorities and plans, including decisions about the allocation of resources; communicating decisions on corporate priorities to the local community;
- ◆ Matters relating to the Portfolio involving Member contacts with the Government and any Regional or National organisations;
- ◆ The promotion and pursuit of principles espoused by the Council in respect of social cohesion, and a sustainable environment, in its role as an employer, service provider and the exercise of community leadership;
- ◆ The application of national policies locally and any consequent forward planning necessary;
- ◆ Overall strategic responsibility for the development, implementation, monitoring and review of the Council's policies and strategies and any other related matters relevant to this Portfolio;
- ◆ Strategic responsibility for financial matters in relation to the Portfolio;
- ◆ Liaison and joint working with other Cabinet Members to ensure the objectives of the Council are met and that Business and Service Plans link with commitments agreed by the Cabinet;

- ◆ Reporting to the Full Council and its decision making and scrutiny functions where appropriate;
- ◆ Seeking comments on Policy development through Cabinet and Scrutiny and issuing statements and bulletins related to matters within the Portfolio.

Delegation of Functions

The Chief Executive, Directors and Heads of Service.

CABINET MEMBER FOR CHILDREN'S SAFEGUARDING

This Cabinet Member is the Lead Member with responsibilities for children's services under Section 19 of the Children Act 2004

The Cabinet Member shall be responsible for the following functions:

- ◆ Leading on safeguarding children and promoting an inclusive approach to the welfare of children across all agencies including SEN, emotional literacy, services to children with disabilities and school attendance
- ◆ Leading on the strategy for social care for children and young people, on the Council's commitments with regard to its role as the corporate parent for children and young people looked after and its responsibilities under relevant legislation on the Fostering and Adoption Services, on the Local Safeguarding Children and young people's Board, asylum seeking minors and their families
- ◆ Leading on the strategy for social services for children, on the Council's commitments with regard to its role as the corporate parent for looked after children and its responsibilities under relevant legislation on the Fostering and Adoption Services, on the Local Safeguarding Children's Board, asylum seeking minors and their families

The Cabinet Member shall work jointly with other Cabinet Members (but is not lead member) on the following areas:

- ◆ The development, implementation, monitoring and review of the Council's policies and strategies relating to children's services and any other related matters;
- ◆ The promotion of positive partnerships with private and voluntary organisations in the context of developing Southampton's children's services;
- ◆ Setting a clear and realistic direction, reflected in the Council Plan (CP) and financial strategy; setting out clear corporate priorities and ensuring they are reflected in the budget and other planning and decision-making processes; ensuring that decisions of the Executive reflect corporate priorities and plans, including decisions about the allocation of resources; communicating decisions on corporate priorities to the local community;
- ◆ Matters relating to the Portfolio involving Member contacts with the Government and any regional or national organisations;
- ◆ The promotion and pursuit of principles espoused by the Council in respect of social cohesion, and a sustainable environment, in its role as an employer, service provider and the exercise of community leadership;
- ◆ Working with the Cabinet Members for Education and Change and Communities on the engagement and encouragement of local communities in order to improve children's services and to ensure that services, both within the City and across partner organisations, improve outcomes for all and are organised around family, children and young people's needs;
- ◆ All functions in respect of services to young people including Youth Offending and the Youth Justice Plan;
- ◆ The Children's and Young People's Trust and the joint commissioning of services related to the activities of the Portfolio and/or Trust;
- ◆ Working with the Cabinet Members for Health and Adult Services, Education and Change and Communities (and other Cabinet Members and partners as appropriate) on jointly leading on the Council's effective participation in the range of joint planning, consultation and funding arrangements for the provision of health and social care services for adults with the NHS, service users and carers, voluntary and private sector service providers;

- ◆ Working with the Cabinet member for Health and Adult Services on the Health and Wellbeing Board;
- ◆ Strategic responsibility for financial matters in relation to the Portfolio;
- ◆ Liaison and joint working with other Cabinet Members to ensure the objectives of the Council are met and that Business and Service Plans link with commitments agreed by the Cabinet;
- ◆ Reporting to the Full Council and its decision making and scrutiny functions where appropriate;
- ◆ Seeking comments on Policy development through Cabinet and Scrutiny and issuing statements and bulletins related to matters within the Portfolio.

Delegation of Functions

The Chief Executive, Directors and Heads of Service.

CABINET MEMBER FOR COMMUNITIES

The Cabinet Member shall be responsible for the following functions:

- ◆ Save as reserved to Cabinet, all Executive functions in relation to communities and “troubled” families;
- ◆ Setting a clear and realistic direction, reflected in the Council Plan (CP) and financial strategy; setting out clear corporate priorities and ensuring they are reflected in the budget and other planning and decision-making processes; ensuring that decisions of the Executive reflect corporate priorities and plans, including decisions about the allocation of resources; communicating decisions on corporate priorities to the local community;
- ◆ Matters relating to the Portfolio involving Member contacts with the Government and any Regional or National organisations;
- ◆ The promotion and pursuit of principles espoused by the Council in respect of social cohesion, and a sustainable environment, in its role as an employer, service provider and the exercise of community leadership;
- ◆ The application of national policies locally and any consequent forward planning necessary;
- ◆ Overall strategic responsibility for the development, implementation, monitoring and review of the Council’s policies and strategies and any other related matters relevant to this Portfolio;
- ◆ Leading on the Youth Offending Teams and the Youth Justice Plan
- ◆ Leading on all equalities legislation and ensuring the council completes the Equalities and Community Safety Impact Assessments as required;
- ◆ Leading on the co-ordination and development of City-wide community involvement activities including but not limited to the provision of Community Centres and other Community Facilities;
- ◆ Leading on the implementation of a co-ordinated cross-council enforcement function;
- ◆ The promotion, development, implementation, monitoring and review of social cohesion policies and projects across all service areas included the submission of appropriate external funding proposals;
- ◆ Leading on initiatives which encourage the development of social enterprises and projects to improve employability of local people;
- ◆ Taking the lead on emergency planning and all related civil defence issues;
- ◆ Ensuring appropriate consultation methods and arrangements are in place for the provision of council services;
- ◆ Leading on volunteering and advice services (including infrastructure);
- ◆ Ensuring individuals can access the Council services they require and that they are free to live without fear of anti-social behaviour, discrimination and prejudice;
- ◆ Leading on the delivery of the Anti-Social Behaviour strategy and other related initiatives;
- ◆ Leading on Community Safety, including tackling alcohol related crime, CCTV and the Domestic Violence Strategy;
- ◆ Leading on the Hate Crime and Harassment Strategy;
- ◆ Working with all other Cabinet Members, and any other bodies / agencies as appropriate, taking a strategic lead on the “troubled” families initiative;
- ◆ Working with the Cabinet Member for Children’s services on the engagement and encouragement of local communities in order to improve services and to ensure that services, both within the City and across partner organisations, improve outcomes for

all and are organised around community, family, children and young people's needs;

- ◆ Leading on health and safety;
- ◆ Leading on events management;
- ◆ Strategic responsibility for financial matters in relation to the Portfolio;
- ◆ Liaison and joint working with other Cabinet Members to ensure the objectives of the Council are met and that Business and Service Plans link with commitments agreed by the Cabinet;
- ◆ Reporting to the Full Council and its decision making and scrutiny functions where appropriate;
- ◆ Seeking comments on Policy development through Cabinet and Scrutiny and issuing statements and bulletins related to matters within the Portfolio.

Delegation of Functions

The Chief Executive, Directors and Heads of Service.

CABINET MEMBER FOR ENVIRONMENT AND TRANSPORT

The Cabinet Member shall be responsible for the following functions:

- ◆ Save as reserved to Cabinet, all Executive functions in respect of environment, transport, waste management, environmental health, trading standards and consumer protection (but excluding development control and any regulatory matters that are non-executive functions within the remit of any of the regulatory committees);
- ◆ The development, implementation, monitoring and review of the Council's Highways and parking services, Waste management and fleet transport, Travel and Transport, Environmental Health and Environmental policies and strategies and any other related matters;
- ◆ Delivery of the Vision for Transport in the City through the Local Transport Plan 2;
- ◆ The promotion of positive partnerships with private and voluntary organisations in the context of developing Southampton's Highways and Transport infrastructure;
- ◆ Leading on the Highways service, determining service levels and required funding through the delivery model;
- ◆ Setting a clear and realistic direction, reflected in the Council Plan (CP) and financial strategy; setting out clear corporate priorities and ensuring they are reflected in the budget and other planning and decision-making processes; ensuring that decisions of the Executive reflect corporate priorities and plans, including decisions about the allocation of resources; communicating decisions on corporate priorities to the local community;
- ◆ Matters relating to the Portfolio involving Member contacts with the Government and any Regional or National organisations;
- ◆ The promotion and pursuit of principles espoused by the Council in respect of social cohesion, and a sustainable environment, in its role as an employer, service provider and the exercise of community leadership;
- ◆ Leading on the formation and delivery of environment related policies, programmes and performance excluding Planning Policy, regional spatial/ strategic planning and planning policy for HMOs;
- ◆ Improving the Street Scene and environment, making Southampton a smarter, safer, and cleaner City;
- ◆ Leading on street cleansing, public conveniences;
- ◆ Leading on parks and open spaces, nature conservation and allotments
- ◆ Leading on:
 - Transport for South Hampshire(TfSH);
 - Building Control;
 - Transportation strategy and development, including traffic and road safety and travel planning;
 - Use of Council Transport;
 - Waste disposal and collection (including links with Project Integra and recycling);
 - Fleet transport;
 - Highways and bridges (including the Itchen Bridge);
 - Highways maintenance;
 - Network management;
 - Winter maintenance;
 - Structural maintenance;
 - Passenger transport;

- Car Parks;
 - Street lighting;
 - Environmental initiatives;
 - Environmental Health, air quality management, trading standards and the Port Health Authority;
 - Bereavement Services, cemeteries and crematorium;
 - Registrar of births, marriages, deaths, civil partnerships and celebratory services.
- ◆ Strategic responsibility for financial matters in relation to the Portfolio;
 - ◆ Liaison and joint working with other Cabinet Members to ensure the objectives of the Council are met and that Business and Service Plans link with commitments agreed by the Cabinet;
 - ◆ Reporting to the Full Council and its decision making and scrutiny functions where appropriate;
 - ◆ Seeking comments on Policy development through Cabinet and Scrutiny and issuing statements and bulletins related to matters within the Portfolio.

Delegation of Functions

The Chief Executive, Directors and Heads of Service.

CABINET MEMBER FOR HOUSING AND SUSTAINABILITY

The Cabinet Member shall be responsible for the following functions:

- ◆ Save as reserved to Cabinet, all Executive functions in respect of housing, and sustainability
- ◆ The development, implementation, monitoring and review of the Council's housing, and sustainability related policies and strategies and any other related matters;
- ◆ The promotion of positive partnerships with neighbourhoods, tenants, leaseholders, Housing Associations, businesses and voluntary organisations in the context of the Council's role as a Landlord and strategic planner of social housing and in relation to neighbourhoods and local services;
- ◆ Setting a clear and realistic direction, reflected in the Council Plan (CP) and financial strategy; setting out clear corporate priorities and ensuring they are reflected in the budget and other planning and decision-making processes; ensuring that decisions of the Executive reflect corporate priorities and plans, including decisions about the allocation of resources; communicating decisions on corporate priorities to the local community;
- ◆ Matters relating to the Portfolio involving Member contacts with the Government and any Regional or National organisations;
- ◆ The promotion and pursuit of principles espoused by the Council in respect of social cohesion, and a sustainable environment, in its role as an employer, service provider and the exercise of community leadership;
- ◆ The application of national policies locally and any consequent forward planning necessary;
- ◆ Preparing the Council's Housing Strategy to the Government, together with other bids to obtain resources for housing;
- ◆ Developing the Council's Housing Revenue Account Business Plan;
- ◆ Development and implementation of the Council's Programme of Housing Investment in the City;
- ◆ Working with Homes & Communities Agency and partner Housing Associations to deliver new affordable homes in the city;
- ◆ Leading the Council's annual Rent Setting process;
- ◆ Setting and implementing all Council Housing Policies and Tenancy Conditions including the repair, renovation and improvement of the Council's housing stock, Sale of Council houses, tenant participation, estate services, housing allocations and rent collection;
- ◆ Homelessness services including the provision of temporary housing, housing advice and mediation services;
- ◆ All statutory responsibilities and policies relating to Private Sector Housing, Houses in Multiple Occupation, unfit houses, renovation grants, enforcement action, compulsory purchase and housing advice and welfare rights services;
- ◆ Assessing current and future housing need in the City and working with partners to increase the supply and choice of housing in conjunction with the Leader;
- ◆ Leading on the provision of the Neighbourhood Warden Service and development of Youth and Junior Warden Schemes and/or activities;
- ◆ Leading on estate regeneration;
- ◆ Developing the empty property strategy, funding of housing associations from local resources and the provision of grants to voluntary housing organisations in the City;
- ◆ Leading on the management of Kanes Hill Gypsy Site;
- ◆ Gypsies and Travellers Strategy (as part of the overall Housing Strategy);

- ◆ Ensuring individuals can enjoy their homes and neighbourhoods without the fear of anti-social behaviour, discrimination and prejudice;
- ◆ Leading on the Council's strategy to tackle fuel poverty;
- ◆ Leading on sustainability including (but not limited to) energy and the Council's Energy Strategy;
- ◆ The implementation and review of the citywide Low Carbon City Strategy;
- ◆ Leading on:
 - Flood risk management;
 - Climate Change;
 - Carbon Reduction Commitment;
 - Green infrastructure and biodiversity
- ◆ Strategic responsibility for financial matters in relation to the Portfolio;
- ◆ Liaison and joint working with other Cabinet Members to ensure the objectives of the Council are met and that Business and Service Plans link with commitments agreed by the Cabinet;
- ◆ Reporting to the full Council and its decision making and scrutiny functions where appropriate;
- ◆ Seeking comments on Policy development through Cabinet and Scrutiny and issuing statements and bulletins related to matters within the Portfolio.

Delegation of Functions

The Chief Executive, Directors and Heads of Service.

CABINET MEMBER FOR RESOURCES AND LEISURE

The Cabinet Member shall be responsible for the following functions:

- ◆ To act as Deputy Leader and accordingly discharge the functions of the Leader in the absence of the Leader;
- ◆ Save as reserved to Cabinet, all Executive functions in relation to resources, financial services including (but not limited to) financial management, accounting and audit matters, property, operational procurement, commissioning, ICT (Information Communication Technology), customer care and leisure.
- ◆ Setting a clear and realistic direction, reflected in the Council Plan (CP) and financial strategy; setting out clear corporate priorities and ensuring they are reflected in the budget and other planning and decision-making processes; ensuring that decisions of the Executive reflect corporate priorities and plans, including decisions about the allocation of resources; communicating decisions on corporate priorities to the local community;
- ◆ Matters relating to the Portfolio involving Member contacts with the Government and any Regional or National organisations;
- ◆ The promotion and pursuit of principles espoused by the Council in respect of social cohesion, and a sustainable environment, in its role as an employer, service provider and the exercise of community leadership;
- ◆ The application of national policies locally and any consequent forward planning necessary;
- ◆ Overall strategic responsibility for the development, implementation, monitoring and review of the Council's budgetary, financial, benefits and leisure policies and strategies and any other related matters;
- ◆ To Chair the Capital Board;
- ◆ Overall strategic overview of the Capital programme;
- ◆ Ensuring that supportive frameworks are maintained and developed for Members and employees in terms of ICT, operational procurement, property, customer services, modern records and scrutiny
- ◆ Overall strategic responsibility for the development, implementation, monitoring and review of the Council's procurement, performance and contract management policies and strategies and any other related matters;
- ◆ Taking a strategic cross-council overview in relation to procurement, performance and contract management, and working with other Cabinet Members with direct service leads in those areas as appropriate to ensure the Council achieves better value;
- ◆ Leading on Best Value;
- ◆ Leading on Risk Management;
- ◆ Leading on commissioning;
- ◆ Leading on grants to voluntary organisations;
- ◆ Leading on all property issues (excluding the management of the Council's housing stock);
- ◆ The promotion of positive partnerships with private and voluntary organisations in the context of developing leisure, culture and heritage facilities in the City;
- ◆ Leading on leisure, culture and heritage functions, play and self development, media/information society, dual use facilities and activities, events and entertainment;
- ◆ Leading on libraries;
- ◆ Leading on sports development and leisure venues;
- ◆ Leading on the tourism strategy and cruise industry;

- ◆ Strategic responsibility for financial matters in relation to the Portfolio;
- ◆ Liaison and joint working with other Cabinet Members to ensure the objectives of the Council are met and that Business and Service Plans link with commitments agreed by the Cabinet;
- ◆ Reporting to the Full Council and its decision making and scrutiny functions where appropriate;
- ◆ Seeking comments on Policy development through Cabinet and Scrutiny and issuing statements and bulletins related to matters within the Portfolio.

Delegation of Functions

The Chief Executive, Directors and Heads of Service.